

CWM CADNANT COMMUNITY COUNCIL.
Minutes of the Council's Meeting held in the Parish Hall,
Llandegfan on Wednesday, 11th SEPTEMBER 2024.

MINUTE:

2691

Present were:

Councillors Mr Tom Cooke (Chair), Mrs Nia Foulkes, Miss Sian Griffiths, Mr Eurfryn Davies, Mr John Wyn Griffith, Mr Gareth Griffiths, Mr John Griffiths, Mr William Roberts, Mr Michael Williams & Mr J Alun Foulkes (Clerk).

ALSO IN ATTENDANCE: County Councillor Mr Gary Pritchard.

Mr Tom Haynes of the National Forest for Wales attended the meeting to provide Councillors with information regarding proposals for the Cyttir Nature Reserve to become part of the NFW network woodland site.

Rebecca Pritchard, Delyth Ingram & Mr Simon Hunt attended the meeting to give Councillors relevant information and update on the Cwlwm Seiriol project that is about to come to the end of its 7-year cycle.

Mr Peter Williams of the newly formed 'Grwp Natur Seiriol' was also in attendance to provide Councillors with relevant information of the Group whose primary aim was to carry on with the volunteering work established by the Cwlwm Seiriol Project.

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To receive any Apologies:

An apology was received from Councillor Mr Alun Roberts.

Also: County Councillor Mr Carwyn Jones.

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National Forest for Wales.

The Chair welcomed Mr Tom Haynes to the meeting who works as a Liaison Officer on the National Forest of Wales (NFW) program that is run by Welsh Government. The intention of the program is to enhance, restore and expand woodlands across Wales. One aim of the NFW is to create a network of woodlands that demonstrate the outcomes below:

1. Good quality, well-designed and managed resilient woodlands (Essential).
2. Woodlands accessible to people.
3. Community involvement in woodlands
4. Connected woodlands
5. Dynamic, multi-purpose woodlands and trees
6. Woodlands that demonstrate learning, research and innovation

In order to become part of the NFW network and be recognized as an NFW woodland, sites must apply through the Status Scheme: [National Forest for Wales Status | GOV.WALES](#). The NFW Status Scheme is similar to the 'Green Flag' but for woodlands, becoming a part of the NFW is an opportunity for woodland owners to be recognized for good quality management of their woodland. As the network of woodlands within the NFW grows a community of practice is being developed which will enable woodland owners to share knowledge and resources. There is also the intention to develop a network of local and regional trails between NFW sites and potential for future Welsh Government funding to be made available to woodlands within the network. It was brought to the Community Councillors' attention that the Cytir LNR would fit these criteria and it was suggested that the woodland at Pont Cadnant & Penparc (Bulkeley Estate) could also be included. One aspect that will need to be done would be to review the management plan for the LNR and bring it up to date and emphasises that the plan needs to cover the next 10 years. Councillors were informed that Mr Simon Hunt had kindly **undertaken the work to update the Management Plan and Councillors will be given a copy prior to the next meeting.**

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DECISION:

1. To apply for NFW Status for the aforementioned areas.
2. To approve the updated LNR Management Plan by the end of December 2024.
3. The Chair thanked Mr Haynes for providing the Council with this useful information.

2694 Cwlwm Seiriol Report.

Rebecca Pritchard, Delyth Ingram & Mr Simon Hunt were warmly welcomed to the meeting who duly Councillors a full report on recent events and thanked the Community Council for its support during the last 7 years of the project that officially ended on the 31st August 2024. The Chair thanked all those who had been involved in the Project and the following matters were brought to the Council's attention:

- i. Very recent and extensive works by volunteers on various tasks including improving the drainage on the wool path, fixing a kissing gate and the completion of the new stone path from Tan y Graig to Cyttir Bach, Old Llandegfan. All this work was very much appreciated and volunteers were thanked for all their hard work.
- ii. Fixing of the Information Panel & Other Signage works at the Cyttir Nature Reserve will be installed once Planning approval has been given. The distribution of leaflets also needs to be done.

2695 Grwp Natur Seiriol.

Mr Peter Williams was warmly welcomed to the meeting who provided Councillors with a full report and information of the formation of this newly established Group whose aim will be, as volunteers, to carry on the good work of the Cwlwm Project for at least 2 years should there be a successful bid to the Lottery for funding (Awards for All Scheme). An initial request, by way of support, to assist with woodland and rural crafts workshops to the sum of £200.00 for each of the next 2 years was being sought and this would be discussed later in the meeting. The Chair thanked Mr Williams for attending and for sharing this information.

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2696 Welcome from the Chairman.
All Councillors present were welcomed to the meeting by the Chairman. Councillors were then informed of several bereavements in the village since the last meeting for those residents who had played an active part in the community and condolences were also extended to Cllr Mr John Griffiths following the death of his brother.

2697 To Declare any Personal/ Prejudicial Interest
No declaration of personal and/or prejudicial interest was declared prior to the meeting.

2698 To Accept & Approve Minutes of Previous Meetings.
Full Council Meeting – 10.7.2024 - proposed (JWG) and seconded (WR) to accept, approve and sign that the minutes of the meeting were correct.

2699 Play Area Inspection Report & Grass Cutting Tender.

The Clerk confirmed the following:

2699.1 Completion of the 2024 Play Area Inspection – a copy of the report will be provided to Councillors at the next meeting.

2699.2 From the report the Multi-Use Play Equipment in Llansadwrn is in poor condition and consideration must be given to replace it.

2699.3 Reminder that the boundary wall needs repairing and the Community Council, who are responsible for any repair work to obtain a quote as soon as possible before proceeding.

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2700 Dog Dispenser & Bags.

The Clerk reported on the following matters:

2700.1 Concern that 20 (TWENTY) cases of bags (16,000 bags costing £530 + VAT) have all gone since March 2024 and that some residents are abusing the facility. Requested permission from Councillors to purchase an extra 10 (TEN) cases of bags for the remainder of the current financial year. **AGREED.**

2700.2 The Clerk also requested permission to purchase the relevant pole in order to complete the installation of the additional dispenser that will be located in the lay-by opposite Rysgol Farm. **AGREED.**

2701 Highway Matters

2701.1 **Property Development of Ty Gwyn (Allt Cichle)** – following concerns raised at the last meeting, the overgrown branches causing visibility issues in the direction of Menai Bridge had been addressed.

2701.2 **Lon Allt Goch Bach, Lon Filltir & Cae Crin – confirmation by both County Cllr Mr Gary Pritchard & the Clerk was given that Lon Allt Goch Bach & Lon Filltir has/will be closed to allow for repair works.**

2701.3 Councillors remained cautious and concerned with the current poor condition of the following road(s):

- i. **Lôn Allt Bryn Mel** – following local concerns the overgrown branches and hedges is making this road extremely dangerous and requested the County Councillor to contact the Highways Department to carry out an urgent inspection.
- ii. **Lôn yr Eglwys to Old Llandegfan** – due to concerns raised 2 years ago requested the County Councillor to contact the Highways Department to carry out an inspection for resurfacing works and consider including this section on a list of works as soon as possible.

- iii. **Lôn Ganol (Maldwyn Junction to Caer Gelach Estate)** – due to concerns raised 2 years ago requested the County Councillor to contact the Highways Department to carry out an inspection for resurfacing works and consider including this section on a list of works as soon as possible.
- iv. **Lôn Pedair Groeslon** - following local concerns and the poor visibility along parts of this road, the overgrown branches and hedges is making this road extremely dangerous and requested the County Councillor to contact the Highways Department to carry out an urgent inspection. There was also concern that damage had been done to the wall of the old Cadnant Bridge.
- v. Cllr Mr William Roberts also raised concerns of damage made to the narrow road leading from Maes Ffynnon to Tegfan Terrace in the Old Village and requested that the Highways Department would consider appropriate unsuitable signage on this stretch to prevent large/wide vehicles from accessing the properties
- vi. **Consultation on the 20mph Speed Limits** - following on from the discussion and decision made at the last meeting, the Clerk will be providing and sharing further information with the Councillors prior to the next meeting.

2702 Footpath Matters.
 Both the Clerk & Cllr Mr John Griffiths requested the completion of all Footpath inspections to allow Cllr Griffiths to prepare a report to be discussed at the next meeting.

2703 Biodiversity Plan.
 Following minor amendments to the plan, the Clerk will provide Councillors with a revised document prior to the next meeting in order for the Plan to be adopted at the November meeting.

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- 2704 External Audit Report 2023.**
Councillors were provided with a copy of the External Audit and noted the comments and opinions of the External Auditor regarding the Annual Governance Statement and other matters and recommendations that should be addressed by the Council (JWG/SG).
- 2705 Internal Audit Report 2024.**
Councillors were provided with a copy of the Internal Audit and noted the comments and opinions of the Internal Auditor regarding the Annual Governance Statement and other matters and recommendations that should be addressed by the Council (JG/JWG).
- 2706 Council’s Annual Report 2023/2024.**
As per Minute 2705, the Clerk to complete the document as soon as possible.
- 2707 Member Allowances.**
As per Minute 2704, the Clerk will provide Councillors with the relevant opt-out form prior to the next meeting and Cllrs must also inform him of their mandatory option to receive their allowance of £156.00 in line with the IPRM approval.
- 2708 Council’s Training Plan/Courses.**
The Clerk reminded and urged Councillors to attend Courses in accordance with the Council’s Training Plan and pay particular attention to the online Code of Conduct courses. He would also be shortly sending out emails of available courses arranged between October & December 2024.

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2709 Revision of Council Policies.
Following the receipt of the Internal & External Audit Report above (Minute 2704 & 2705), the Clerk confirmed that the Council will need to carry out a full revision of the following policies before the end of the current financial year.

- i. Standing Orders.
- ii. Financial Regulations.
- iii. Risk Assessment.
- iv. Insurance Policy

2710 Review of Clerk’s Contract of Employment.
Following the receipt of the External Audit Report above (Minute 2704), the Clerk confirmed that the Council will need to review the Clerk’s Current Contract of Employment before the end of the current financial year.

2711 Parish Hall Matters.
The Clerk confirmed that this item will receive a full discussion at the November meeting. In the meantime, concerns were raised regarding the manhole cover at the rear of the Hall and it was agreed that this matter should receive urgent attention.

2712 Oliver Family Memorial Plaque.
Following further discussions and the quote received in having such a plaque located in the Community Garden (estimate circa £850), a further resolution was made (NF/JG) to have the plaque placed in the main room of the Parish Hall. The unveiling of the plaque with the family will be held at 2:00pm on Thursday, 17th October 2024. AGREED.

2713 Remembrance Sunday.
Cllr Mrs Nia Foulkes confirmed that she has made all the arrangements for the annual Service in the Parish Hall on Sunday, 10th November 2024 at 3:00pm.

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2714 Xmas Tree & Lights.

The Clerk reported to Councillors that the Council's usual suppliers of the Tree are no longer trading and alternative arrangements will need to be made and will provide a further update at the next meeting.

2715 Bills for Payment.

2715.1 The following bills for payment were approved (JG/WR):

- i. Clerk's Wages – August 2024* **£600.00**
- ii. Mr Leighton Jones –Play Area Grass Cutting – July/ August 2024*
£800.00
- iii. JRB Enterprise – Dog Bin Dispenser* **£104.34**
- iv. Cyngor Gwynedd – Internal Audit Fee* **£384.00**

2715.2 Receipt(s):

- i. Second Instalment – Precept* **£11,400.00**
- ii. VAT Refund* **£5,021.89**
- iii. Bank Interest* **£71.68**
- iv. Wayleave* **£2.38**

2715.3 Account Reconciliation: 31.8.2024

Current Account - £20,745.00 Reserve Account - £35,366.27

2716 Donation Request.

As per minute 2695, the newly formed Grwp Natur Seiriol had requested a sum of £200.00 per year for 2 years to assist them with hosting workshops.

2716.1 Cllr Mr Michael Willis declared a personal interest that was prejudicial as an active volunteer and member of the group and left the room when the item was being discussed and took no part in any decision made.

2716.2 Agreed by a majority to donate the sum of £200.00 (JG/JWG).

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- 2717 New Planning Applications.**
2717.1 *2 Erw Hywel, Llandegfan – FPL/2024/195 – Planning Application had been WITHDRAWN.*
- 2717.2** *Cyttir Local Nature Reserve (Information Panel & Additional Signage), Old Llandegfan – ADV/2024/4 – with the Community Council having submitted this application on behalf of the Cwlwm Seiriol Project – the application was noted without any further discussion.*
- 2717.3** *Afallon, Glyn Garth – FPL/2024/36 – No Objection providing the application satisfies ALL Highway safety concerns and that it meets all the relevant Planning Policies in an Area of Outstanding Natural Beauty & Area of SSSI*
- 2718 Planning Decisions.**
2718.1 *Wern Farm Planning Application – FPL/2023/118 – Approved with Conditions – the Clerk had provided every Councillor with a copy of the planning decision.*
- 2718.2** *Glan y Mor, Glyn Garth – HHP/2024/88*
- 2719 Other Planning Related Matters.**
Ynys y Big Planning Application – Councillors were informed that a site inspection was to be carried out next week and that a decision was expected at the next Full Planning Committee at the beginning of October 2024.
- 2720 Correspondence**
2720.1 Seiriol Alliance Minutes of May & July 2024.
2720.2 Minutes of the Town & Community Council Forum – 18.7.2024.
- 2721 Date of Next Meeting: 9th October 2024.**
The Chairman thanked the Councillors for their attendance and closed the meeting at 9:05pm.

Sign..... Chairman..... Date.