

CYNGOR CYMUNED CWM CADNANT.

Cofnodion Cyfarfod y Pwyllgor Cyllid a gynhaliwyd drwy gynhadledd Fideo Zoom, Dydd Llun, 11eg IONAWR 2021.

1 PRESENNOL:

Cynghorwyr Mr Alun Roberts (Cadeirydd), Mr Idris Alan Jones, Mrs Nia Foulkes, Miss Joan Kirkham, Mrs Nia Wyn Jones, Mr John Griffiths, Mr Eurfryn Davies, Mr Tom Cooke. Hefyd, y Clerc – Mr John Alun Foulkes

2 YMDDIHEURIADAU:

Cynghorwyr John Wyn Griffith, Mr Gareth Griffiths a Mrs Jean Davidson.

3 CROESO

Estynnodd y Cadeirydd groeso cynnes i bob aelod i'r cyfarfod a dymunodd Blwyddyn Newydd Dda i bawb a gobeithio y bydd hon yn flwyddyn well i bawb. Diolchodd i'r Cynghorydd Nia Wyn Jones am drefnu fod yr anrheg fach wedi ei chyflwyno i'r Cynghorydd Nia Foulkes am ei holl waith yn Neuadd y Plwyf ers dechrau'r pandemig a gwerthfawrogwyd hyn yn fawr iawn gan y Cynghorydd Nia Foulkes. Soniodd y Cadeirydd hefyd am farwolaeth sydyn Mr William Hughes, Cae'r Ffynnon (gŵr Mrs Wena Hughes - Gofalwr drws nesaf) a mynegodd y cyfarfod ei gydymdeimlad diffuant â'r teulu.

4 Diddymu'r Is-Bwyllgor Cyllid.

- 4.1 O ystyried pwysigrwydd i'r Cyngor ac er mwyn osgoi dyblygu gwaith, gofynnodd y Clerc i aelodau'r Cyngor ystyried diddymu'r Is-Bwyllgor Cyllid o dan Rheol Sefydlog 4d (xii) a Rheol Sefydlog 10 er mwyn caniatáu i bob aelod fod yn bresennol.
PENDERFYNIAD: Cytunodd yr Aelodau'n unfrydol ag argymhelliad y Clerc.

5 Datgan Unrhyw Fuddiant Rhagfarnol

- 5.1 Datganodd y Cynghorydd Mrs Nia Foulkes Buddiant Personol a oedd yn rhagfarnol yn (Eitem 5 ar yr Agenda - Adolygiad o Gyflogau Clercod) gan mai hi oedd gwraig y Clerc. Gadawodd y cyfarfod ac ni wnaeth gymryd rhan tra bod yr aelodau'n trafod yr eitem a'r cynigion.
- 5.2 Datganodd y Clerc Buddiant Personol a oedd yn rhagfarnol (Eitem 5 ar yr Agenda - Adolygiad o Gyflogau Clercod) ac fe gadawodd y cyfarfod yn unol â hynny ac ni wnaeth gymryd rhan tra bod yr aelodau'n trafod yr eitem a'r cynigion.

Llofnodi.....

6 Rhoddion.

6.1 PENDERFYNIAD: cymeradwywyd y taliadau canlynol yn unfrydol:

1	Eglwys Llandegfan	-	£400.00	(S214/LGA1972)
2	Egwlys Llansadwrn	-	£400.00	(S214/LGA1972)
3	Capel Barachia	-	£400.00	(S214/LGA1972)
4	Papur Menai	-	£ 50.00	(S137/LGA1972)
5	Band Biwmares	-	£100.00	(S19/LGA1972)
6	Ysgol Llandegfan	-	£100.00	(S137/LGA1972)
7	Ambiwllans Awyr Cymru	-	£250.00	(S137/LGA1972)

6.2 PENDERFYNIAD: Cytunwyd yn unfrydol hefyd fod y Cyngor yn prynu geiriaduron Cymraeg/Saesneg eto eleni ar gyfer y plant hynny sy'n gadael Ysgol Gynradd Llandegfan ar gyfer addysg uwchradd.

7 Adolygu Cyflog a Chontract Cyflogaeth y Clerc.

Roedd y Clerc wedi rhoi gwybodaeth i'r Cyngor am Raddfeydd Cyflog NALC dyddiedig Ebrill 2020 ar gyfer Clercod Cynghorau Cymuned Rhan-amser. O ystyried proffeil y rôl, y manylebau a'r gofynion cyffredol, y Radd berthnasol i'w chymhwyso ddylai fod Gradd LC2 (pwynt 28) = £32,234pa (pro rata) (35 awr @ £16.75 yr awr). Byddai Cyflog Blynnyddol yn £7,035 sy'n golygu £586.25 gros y mis cyn didynnu TÂL £117.25 gan adael £469.00 y mis, cynnydd o £11.00 y mis ar y cyflog presennol.

PENDERFYNIAD: Cymeradwyodd yr Aelodau argymhellion y Clerc yn unfrydol a gofynnodd am sicrhau bod contract cyflogaeth drafft ar gael yng nghyfarfod mis Ebrill i'w gymeradwyo.

8 Adolygu a Monitro'r Gyllideb – 2019/2020 a 2020/2021.

Yn dilyn adroddiad llawn y Clerc i'r Pwyllgor Cyllid, argymhellwyd cynyddu lefel y praesept 2.86% o £31,500 i £32,400. Hwn oedd y cynnydd cyntaf mewn 5 mlynedd.

Cynigiwyd gan (IAJ) & Eilio gan (TC) bod y Cyngor yn cymeradwyo'r cynnydd.

PENDERFYNIAD: Cytunwyd yn unfrydol ar y cynnydd arfaethedig. Y Clerc i sicrhau bod manylion llawn y Priseb ar wefan y Cyngor Cymuned.

Llofnod.....

9 Adolygu Contractau Contractwyr Cynnal & Chadw y Cyngor.

Trafodwyd y Pwyllgor Cyllid Gontract Torri'r Caeau Chwarae a'r Contract Cynnal a Chadw y Llwybrau Cyhoeddus.

Penderfyniad:

- 1 Adnewyddu'r Contract Torri Caeau Chwarae gyda Mr Dafydd Hughes ar y telerau presennol am 3 blynedd.
- 2 Adnewyddu'r Contract Cynnal a Chadw Llwybrau Cyhoeddus gyda Mr Keith Owen ar y telerau presennol ar gyfer 2021 a gwahodd proses dendro ym mis Medi 2021 ar gyfer 2022.
- 3 Y Clerc i gadarnhau'r contractau gyda'r cyflenwyr uchod.

10 Adolygu Polisi Asesu Risg y Cyngor.

Dywedodd y Clerc fod angen mân ddiwygiadau i ddiweddarau'r polisi.

PENDERFYNIAD: Y Clerc i roi diweddariad drafft o'r polisi yng nghyfarfod mis Ebrill 2021.

11 Adolygu Rheolau Sefydlog y Cyngor.

Adroddodd y Clerc fod angen mân ddiwygiadau i ddiweddarau Rheolau Sefydlog y Cyngor a'u diweddarau.

PENDERFYNIAD: Y Clerc i ddarparu diweddariad drafft yng nghyfarfod mis Ebrill 2021.

12 Adolygu Polisi Asesu Risg y Cyngor.

Adroddodd y Clerc fod angen mân ddiwygiadau i ddiweddarau Rheoliadau Ariannol y Cyngor a'u diweddarau.

PENDERFYNIAD: Y Clerc i ddarparu diweddariad drafft yng nghyfarfod mis Ebrill 2021.

13 Penodi Archwilydd Mewnol y Cyngor.

PENDERFYNIAD: Cytunwyd i benodi Meistri I G Jones o Langefni eto fel Archwilydd Mewnol y Cyngor (IAJ/EGD).

14 Dyddiad y Cyfarfod Nesaf – Mawrth 2021.

Heb unrhyw fusnes pellach i'w gynnal, diolchodd y Cadeirydd i'r aelodau am ddod i'r cyfarfod a datgan ei fod wedi dod i ben am 8:35yh.

Llofnodi..... Cadeirydd..... Dyddiad.

CWM CADNANT COMMUNITY COUNCIL.

Minutes of the Finance Committee Meeting held Virtually via the Zoom Video conference on Monday, 11th JANUARY 2021.

1 PRESENT:

Councillors Mr Alun Roberts (Chairman), Mr Idris Alan Jones, Mrs Nia Foulkes, Miss Joan Kirkham, Mrs Nia Wyn Jones, Mr John Griffiths, Mr Eurfryn Davies, Mr Tom Cooke. Also, the Clerk – Mr John Alun Foulkes

2 APOLOGIES:

Councillors John Wyn Griffith, Mr Gareth Griffiths & Mrs Jean Davidson.

3 WELCOME

The Chairman extended a warm welcome to every member to the meeting and wished everyone a Happy New Year and to hope that this will be a better year for everyone. He thanked Councillor Nia Wyn Jones for arranging the delivery of a small gift to Councillor Nia Foulkes for all her work at the Parish Hall since the beginning of the pandemic and this was duly appreciated by Councillor Foulkes. The Chairman also mentioned the sudden passing of Mr William Hughes, Cae'r Ffynnon (husband of Mrs Wena Hughes - Caretaker next door) and the meeting expressed its sincere condolences to the family.

4 To Dissolve the Finance Sub-Committee.

4.1 In view of its importance to the Council and to avoid the duplication of work, the Clerk requested members of the Council to consider dissolving the Finance Sub-Committee under Standing Order 4d (xii) & Standing Order 10 so as to allow every member to attend.

DECISION: Members agreed unanimously with the Clerk's recommendation.

5 Declaration of Any Prejudicial Interest

5.1 Councillor Mrs Nia Foulkes declared Personal Declarations Prejudicial to (Agenda Item 5 -Review of Clerk's Wages) as she was the Clerk's wife. She left the meeting and did not participate while members discussed the item and proposals.

5.2 The Clerk declared Personal Declarations Prejudicial to (Agenda Item 5 -Review of Clerk's Wages) and duly left the meeting and did not participate while members discussed the item and proposals.

Sign.....

6 Donations.

6.1 DECISION: the following payments were approved unanimously.

1	Eglwys Llandegfan	-	£400.00	(S214/LGA1972)
2	Egwlys Llansadwrn	-	£400.00	(S214/LGA1972)
3	Capel Barachia	-	£400.00	(S214/LGA1972)
4	Papur Menai	-	£ 50.00	(S137/LGA1972)
5	Beaumaris Band	-	£100.00	(S19/LGA1972)
6	Ysgol Llandegfan	-	£100.00	(S137/LGA1972)
7	Wales Air Ambulance	-	£250.00	(S137/LGA1972)

6.2 DECISION: Also agreed unanimously that the Council purchases Welsh/English dictionaries again this year for those children leaving the Llandegfan Primary School for Secondary education.

7 Review Clerk’s Wages & Contract of Employment.

The Clerk had provided the Council with information appertaining to the NALC Pay Scales dated April 2020 for Part-time Community Council Clerks. Given the current role profile, specifications and requirements, the relevant Grade to be applied should be Grade LC2 (point 28) = £32,234pa (pro rata) (35 hours @ £16.75 per hour). Annual Salary would be £7,035 meaning £586.25 gross per month before deduction of PAYE £117.25 leaving £469.00 pm net, an increase of £11.00 per month on the current wage. **DECISION: Members approved the Clerk’s recommendations unanimously and requested that a draft contract of employment is made available at the April meeting for approval.**

8 Budget Review & Monitor – 2019/2020 & 2020/2021.

Following the Clerk's precise report to the Finance Committee, it was recommended that the level of the precept is increased by 2.86% from £31,500 to £32,400. This was the first increase in 5 years. Proposed by (IAJ) and seconded by (TC) that the Council approves the increase. **DECISION: Proposed increase agreed unanimously. The Clerk to ensure that full details of the Precept are on the Community Council website.**

Sign.....

9 To Review Contractors Contracts.

The Finance Committee discussed the Playground Cutting Contract and the Footpaths Maintenance Contract.

DECISION:

- 1 To renew the Playground Cutting Contract with Mr Dafydd Hughes on the current terms for 3 years.
- 2 To renew the Footpath Maintenance Contract with Mr Keith Owen on the current terms for 2021 and to invite a tendering process in September 2021 for 2022.
- 3 The Clerk to confirm the contracts with the above-mentioned suppliers.

10 To Review the Council's Risk Assessment Policy.

The Clerk reported that minor amendments were needed to update the policy.

DECISION: The Clerk to provide a draft update of the policy at the April 2021 meeting.

11 To Review the Council's Standing Orders.

The Clerk reported that minor amendments were needed to update the Council's Standing Orders and bring them up to date.

DECISION: The Clerk to provide a draft update at the April 2021 meeting.

12 To Review the Council's Risk Assessment Policy.

The Clerk reported that minor amendments were needed to update the Council's Financial Regulations and bring them up to date.

DECISION: The Clerk to provide a draft update at the April 2021 meeting.

13 To Appoint the Council's Internal Auditor.

DECISION: It was agreed to appoint Messrs I G Jones of Llangefni again as the Council's Internal Auditor (IAJ/EGD).

14 Date of Next Meeting – March 2021.

With no further business to conduct, the Chairman thanked the members for attending and declared the meeting closed at 8:35pm.

Sign.....Chairman.....Date.